

Community Based Transition Program - Rec Group

Communication Plan

- Dan , Adaptive Program Manager, will be responsible for responding to all COVID-19 concerns. Dan can be reached at steenrodd@wawmsd.org and 414-604-4951.
- A communication system for staff and families will be implemented for self reporting symptoms and notification of exposure as well as any closings.
- Confidentiality of staff and camper health information will be maintained at all times.

Program Description

- Program is open to residents and previous non-resident attendees first, then open to new non-resident participants.
- Some of the enrichment and special elements of the program have been discontinued to begin the year (examples, no field trips, no lunches made onsite, no special visitors or guests, etc.)
- For the health and well-being of all involved, the WAWM RCS Staff reserve the right to not admit participants who pose a communicable disease risk to others.
- We strongly recommend any camper with a respiratory illness not attend camp until they are healthy enough to do so.
- Both participants and staff will be maintaining 6 feet of social distancing between themselves at all times where possible.
- Table seating will be spaced 6 feet apart.
- There will be no field trips, special events, or special guests/visitors to camp unless social distancing can be maintained.
- Daily sign off form for parents is required answering health related questions and agreeing to adhere to policies.
- Use of equipment will be staggered.

Daily Check In-Check Out Procedures

- A “No Contact” drop off and pick up procedure will be implemented.
 - Guardian will call the program number upon arrival if staff is not outside waiting in “drop off/pick up area.” Guardian will be required to answer the following questions daily upon drop off and sign off on proper form. If your participant takes transit, a paper form will be required stating participants are not displaying any symptoms.
1. Has your participant been in close contact with a confirmed case of COVID-19?
 2. Is your participant experiencing a cough, shortness of breath or difficulty breathing, or sore throat?
 3. Has your participant had a fever in the last 48 hours?
 4. Has your participant had a new loss of taste or smell?
 5. Has your participant had muscle pains or chills?

If the answer is yes to any of the above questions, the participant will not be allowed to attend.

Protocol for Preventing the Spread of COVID 19

Handwashing and Hygiene

- We will teach and reinforce hand washing throughout the day
- We will teach and reinforce proper covering of coughs and sneezes
- Face masks/coverings will be recommended for wear by staff when social distancing is not possible. Staff will be required to wear masks while state ordered mask mandate is in place. Participants are exempt from the mask mandate, but are encouraged to wear a mask if they are able to.
- Participants and staff will be reminded to wash hands frequently and to avoid touching their eyes, nose and mouth.
- We will have adequate supplies to support healthy hygiene behaviors including soap, hand sanitizer with at least 60 percent alcohol, tissues and no-touch trash cans.
- Signs will be posted on how to stop the spread of COVID-19 by properly washing

hands, promoting everyday protective measures, and properly wearing a face covering.

- Drinking fountains will not be used during the program. Participants will be asked to bring their own water bottles from home labeled with their name.

Lunch Procedures Disposable bag lunches and a throw away bottle beverage are recommended if possible. Participants that require changing after eating should bring a change of clothes in their bag. All participants will be required to wash hands after lunch. Sharing of food is prohibited. Participants can buy lunch from the bowling alley if they choose to on Thursdays. No lunch made onsite at the Rec Center until further notice.

Manipulatives/Materials/Toy

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- Participants WILL NOT be allowed to bring any extra toys from home, and will be limited to only bringing personal care needs.
- We will ensure adequate supplies to minimize sharing of high touch materials. We will limit use of shared supplies to one group at a time and clean and disinfect them between use.
- There will be no shared use of electronic devices, toys, books or other games/materials.

Bowling Alley Restrictions

- 2 participants max per lane
- One ball per player
- Every other lane used to increase spacing

Participant Illness

- If a participant tests positive for COVID-19 it will be immediately reported to the West Allis Health Department and WAWM SD Administration.
- If a parent answers YES to any of the drop off screening questions they will be immediately asked to leave with their participant and to seek medical care or COVID-19 testing per CDC guidelines.

- If we learn that a participant tests positive for COVID-19 it will be immediately reported to the West Allis Health Department and WAWM SD Administration.
- We will confer with the WAHD and the WAWMSD to discuss the appropriate management of potentially exposed staff and participants and to determine if we should cease in-person gatherings, close for additional cleaning, or otherwise change our protocols.
- We will cooperate fully with any state or local health department officials for contact tracing efforts.
- Any participant sick at the program and presenting COVID like symptoms, will be moved to an isolation room, and the parent/guardian will be notified to pick them up immediately.
- If a participant becomes ill at the program and presents COVID like symptoms, we will close off areas used by the sick participant and will not use that area until it is cleaned and/or disinfected.
- At check-in, if a guardian answers YES to any of the drop off screening questions, they will be immediately asked to leave with their participant and to seek medical care or COVID-19 testing per CDC guidelines.
- If a participant is not feeling well ie; a stomach ache, headache, etc. then there will be a separate area other than the room for a said child who is displaying covid virus symptoms.

Staff Illness

- Staff are required to take their temperature daily before reporting to work.
- Any staff member reporting a temperature of 100.4 or COVID-19 related symptoms will not be allowed to report to work. The staff person will be encouraged to contact their personal physician as soon as possible.
- If a staff member tests positive for COVID-19 it will be immediately reported to the West Allis Health Department and WAWM SD Administration.
- We will work closely with the WA Health Department to discuss the appropriate management of potentially exposed staff and participants. We will also work with them as necessary to inform those who have had close contact with the staff member if diagnosed with COVID 19, to stay at home and self-monitor for symptoms and to follow guidance if symptoms develop.
- When made aware that a staff member is sick with COVID-19, we will consult CDC guidelines and contact the WA Health Department to discuss the appropriate

management of potentially exposed staff, community members, and participants.

- Staff will be advised not to return to work until they have met the CDC criteria to discontinue home isolation.

Cleaning All camp staff to be trained in proper use of cleaning and disinfecting supplies.

Cleaning = Practice of physically removing dirt, debris and anything sticky by washing, wiping and rinsing.

- All spaces used will be cleaned after each group's use
- Any shared materials will be cleaned in between uses

Disinfecting = Practice to kill nearly all germs on a hard, non-porous surface with proper application. Prior to disinfecting cleaning will be completed. The following will be disinfected daily or as needed throughout the day:

- Door handles
- Cabinet handles
- Sink handles
- Tables
- Countertops

Sanitizing = Practice to reduce bacteria to safe levels as set by public health standards.