

## WAWM RCS DEPARTMENT PARENT REFERENCE GUIDE

### Why are we using CampDoc?

It is always the effort of the WAWM RCS Department to improve the quality of programming we provide to our families. This school year we have made the decision to work with a company called CampDoc. CampDoc is the leading electronic health record system for camps, designed by camp doctors, nurses and directors. Their secure, easy-to-use web-based solution helps programs manage health forms, medications/allergies and health logging.

### How do I set up my account?

After registering for one of our programs that is using CampDoc to collect registration forms and information, you will receive an email from the CampDoc system. If it is your first time using CampDoc, you will receive an invite to create an account with them.

*Please see our  
Welcome Letter for  
additional information!*

SUBJECT

CampDoc Invite for Test Camper at WAWM Recreation and Community Services

BODY

**You've been invited to manage the CampDoc profile for Test Camper at WAWM Recreation and Community Services.**

To continue, please click "Accept Invite" below. If you already have a CampDoc account, you can add Test after you sign in. Otherwise, you'll be able to create a new account.

[Accept Invite](#)

Please accept the invitation for Test's profile as soon as possible.

### How do I login?

Once you have created your CampDoc account, you will be able to visit-  
[WEBSITE LINK HERE](#) and log on to your account.

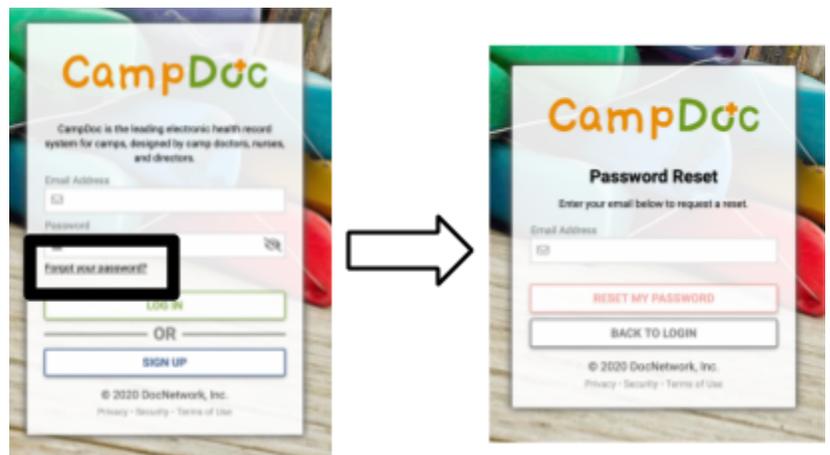


## How do I reset my password?

You can reset your password directly on the CampDoc login page! Just click, “Forgot your password” and enter your email address on the next screen!

For additional assistance, you can navigate to [support.campdoc.com](http://support.campdoc.com) or contact our Support Team at [support@campdoc.com](mailto:support@campdoc.com) or 734-636-1000. They can help you reset your password or navigate any other technical support questions.

For additional information, questions or concerns about our programs, please contact our office at 414-604-4900 or [wawmrec@wawmsd.org](mailto:wawmrec@wawmsd.org)



## How do I update my information?

We are using CampDoc to collect important registration information, emergency contact information, authorized pick up list and other important information. Prior to the start of each program, there will be a due date for forms to be filled out.

Once the program has started, you are able to log on and make any changes to your account. Please click “Request an Extension” and you will be able to update any of the previously entered information. Doing this, alerts us that changes are being made to an account and are able to notify camp staff of those changes.

# CampDoc

